

**NYSCAP Supplemental Nutrition Assistance Program (SNAP) Benefits  
Interim Report (NYC)**

Notice Date: \_\_\_\_\_

Due Date: \_\_\_\_\_

Case Number: \_\_\_\_\_

fold \_\_\_\_\_

**Please fill out this form right away and return it to the address listed above. If you don't send the form back, your SNAP benefits will stop.**

We've sent this form because we must update your NYSCAP SNAP benefits case. Please answer the questions below about your shelter, heat, utility costs and unreimbursed medical expenses. These expenses affect how much you can get in SNAP. If you never told us about these costs, or if they have changed, we might be able to give you more SNAP. Please send us current proof of these expenses if you never told us about them or if they have changed.

**Even if you have no changes to report, you must send the form back or your SNAP benefits will stop.**

Please sign and date the form and return it to us no later than the 10<sup>th</sup> day of next month.

**SECTION 1**

1. Do you still live at the address where this notice was sent?  Yes  No (If you answered "No", write your new address below.)

Your New Address (including Apartment Number):	City/Town:	State:	Zip Code:
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2. Do you:  Own your home?  Live in Public housing  Have no permanent residence or are homeless?  
 Other \_\_\_\_\_

2b. How much do you pay monthly for your rent or mortgage? \$ \_\_\_\_\_

2c. If you rent, is your rent subsidized?  Yes  No If yes, what is your share of the rent? \$ \_\_\_\_\_

2d. If you own your home, are insurance and/or property taxes included (escrowed) in your mortgage payment?  Yes  No

2e. If no, how much do you pay each year for property and school taxes? \$ \_\_\_\_\_ Homeowner's Insurance? \$ \_\_\_\_\_

2f. Has anyone new moved into or out of your household?  Yes  No If Yes, provide their name and relationship to you:  
 \_\_\_\_\_

**SECTION 2**

Answer questions only if you pay for your own heat separate from your rent or mortgage.

1. Do you pay a heating or utility company directly for heat separate from your rent or mortgage?  Yes  No

2. What is your main source of heat?  Fuel Oil  Electric Heat  Natural Gas  Coal or Wood  Kerosene  
 Propane or Bottled Gas  Other (describe): \_\_\_\_\_

3. Is the heating bill in your name?  Yes  No If "No", name on the bill? \_\_\_\_\_

4. What is your heating account number (if you have one)? \_\_\_\_\_

5. What is your heating company's name? \_\_\_\_\_

6. What is your heating company's address?

Address:	City/Town:	State:	Zip Code:
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**SECTION 3**

Answer questions only if you don't pay for your heat.

1. Do you pay a separate monthly charge to your landlord for air conditioning? <input type="checkbox"/> Yes <input type="checkbox"/> No			
2. Do you pay an electric bill and use an air conditioner? <input type="checkbox"/> Yes <input type="checkbox"/> No			
3. Do you pay a utility company directly for your lights, cooking, hot water, thermostat, furnace or boiler? <input type="checkbox"/> Yes <input type="checkbox"/> No			
4. Is the utility bill in your name? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No", name on the bill? _____			
5. What is your utility account number (if you have one)? _____			
6. What is our utility company's name? _____			
7. What is your utility company's address?			
Address:	City/Town:	State:	Zip Code:

**SECTION 4**

1. Do you have any unreimbursed* medical expenses (including a Medicaid spenddown)? <input type="checkbox"/> Yes <input type="checkbox"/> No	
2. If yes, how much do you pay monthly for your medical expenses? \$ _____	

\* Unreimbursed medical expenses are medical bills you must pay that are not paid by Medicare, Medicaid, or any other health insurance.

<b>APPLICANT'S SIGNATURE</b> X	<b>DATE SIGNED</b>
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**IMPORTANT INFORMATION**

**YOU MAY BE ENTITLED TO HIGHER BENEFITS**

The maximum monthly SNAP benefit for one person is \$292. If you are receiving less than this amount, you may be eligible for a higher benefit if you have housing, heat and/or utility costs, or more than \$35 each month in unreimbursed medical expenses. Please send us current proof of these expenses if you never told us about them or if they have changed.

If you have any of these circumstances and want to find out whether you might be able to get more SNAP benefits or if you have questions about how to fill out this form, call your local SNAP office. Thank you.

Make sure to return this report to the address on the front of this notice.

**AUTHORIZED REPRESENTATIVE SECTION – If you are an Authorized Representative, fill out this section.**

You can authorize someone who knows your household circumstances to handle matters related to your SNAP case (such as providing and verifying the information requested above) for you. You can also authorize someone outside your household to use your SNAP benefits to buy food for you. If you want to do this, have your authorized representative sign in the signature section at the bottom of this page, and print the person's name, address and phone number below.

Print Authorized Representative's Name:		Auth. Rep. Phone Number: (     )	
Authorized Representative's Address:	City/Town:	State:	Zip Code:

**SIGNATURE SECTION – Make sure to do the following:**

- Print the Recipient's Name
- Sign, Date and Return this form to the address listed on the first page of this form.

Print the Recipient's Name:	
Recipient/Authorized Representative Signature:	Date Signed:

**We are pleased that you participate in the SNAP and would like for you to continue to participate.**